

Meeting: **Cabinet**  
Date: **20 October 2021**  
Time: **5.00 pm**  
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Cabinet**

All Councillors for information

The cabinet will consider the matters listed below on the date and at the time and place shown above.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Although social distancing rules have been relaxed, for the safety of the public, elected members and staff, we will continue to seat members of the public approximately one metre apart. This means that there will be 13 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

All attendees at meetings are kindly asked to wear face coverings, unless they are addressing the meeting.

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);

### **Queries about the agenda? Need a different format?**

Contact Jemma West – Tel: 01303 853369  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website  
[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

c) voluntary announcements of other interests.

3. **Minutes (Pages 7 - 12)**

To consider and approve, as a correct record, the minutes of the meeting held on 22 September 2021.

4. **Oportunitas progress report 2021/22 - To 31 July 2021 (Pages 13 - 22)**

This report provides an update from the Board of Oportunitas Ltd (“the company”) on activities undertaken so far during the 2021/22 financial year, including a projected outturn for the profit and loss account for the period to 31 March 2022 compared to the original forecast. This report is in-line with the requirement contained in the Shareholder’s Agreement between the company and the Council. The chairman of Oportunitas will be available at the meeting of Cabinet to present the report and to address any questions.

5. **LLP Variation to the Members' Agreement for Otterpool Park Limited LLP (Pages 23 - 104)**

The report sets out proposals for amendments to the Members’ Agreement for Otterpool Park LLP, including in relation to the appropriate levels of delegations under the Members’ Agreement and other agreements to enable the project to proceed efficiently.

6. **Folkestone Community WiFi Pilot Project (Pages 105 - 112)**

This report seeks endorsement for the Kent County Council-led Community WiFi pilot project in Folkestone and seeks agreement to provide member and officer resources in support.

7. **Garden Waste Suspension and Rebate Process (Pages 113 - 122)**

The garden waste collection service was suspended from 22 July to 27 September 2021 due to the national shortage in HGV drivers. This report sets out options by which subscribers to the service can be rebated for collections missed during the period of suspension.

8. **Draft Corporate Action Plan and Draft Key performance indicators 2021/22 (Pages 123 - 158)**

The Council earlier this year adopted its new corporate plan ‘Creating Tomorrow Together’ that sets out its strategic direction to 2030 with service priority actions focused on the initial three year period. This report sets out a draft corporate action plan that is designed to outline the key projects and activities that will support the delivery of the Council’s ambitions and priorities. This report also proposes a draft set of Key Performance Indicators (KPIs) that will provide a framework for the performance management of the Council during the current financial year.

9. **Play Area Strategy update (Pages 159 - 176)**

The Play Area Strategy 2020-2030 was formally adopted in April 2020. It detailed how high quality play areas would be provided and maintained throughout the District over the ten year period. The Strategy outlined how Folkestone & Hythe District Council would work with Town and Parish Councils, Community Groups and other stakeholders to provide a network of Priority and Strategic Play Areas across the district that provide high quality play space, are well maintained, have good access and are financially sustainable.

This report outlines the progress to date and the key work to continue over the medium term to meet the objectives of the strategy.